

Risk Assessment CORONAVIRUS (COVID-19) & Other Diseases Pandemic and Disinfection Plan for Stoke Parish council

Task/Event/Environment						
Date	25/05/2021	Assessor: Terry Wickham Signature:	Reviewed & Approved	Approved by Terry Wickham Signature:	Ref	TWS Consultancy Ltd
Review Date	As and when required.	Location: Stoke Parish Council COVID-19 Risk Assessment for the Stoke Village Hall				

Evaluation of the Risk $R = S \times L$

Severity	Fatal	5	Major	4	Notifiable	3	Minor	2	Trivial	1
Likelihood	Frequent	5	Fairly frequent	4	Occasional	3	Remote	2	Never	1
Risk										
12-25	High ~ Not acceptable		7-11	Medium ~ acceptable with improvement action			1-6	Low ~ no further action required		

Evaluation of the Risk $R = S \times L$

Activity	Hazard	Possible Effect	Primary Risk			Control Measures	Residual Risk			Person Responsible/ Further Action.
			S	L	R		S	L	R	
Cleaning infected contaminated rooms/ areas for visitors and councillors where required	Exposure to the Corona virus via surfaces	Exposure to the Coronavirus Serious illness death in severe cases. Spread of an infection	5	2	10	Contact through cleaning operations is deemed by the European centre for disease prevention and control to be a lower risk activity than those professions such as the medical profession that requires closure face to face contact. It is not clear how long the Corona virus can stay on the surface of an object, estimated over nine days. Cleaning work surfaces will reduce the build-up of dirt which the virus can cling to. Disinfectants, alcohol gel and hot temperatures will kill the virus.	5	1	5	Stoke Parish Council to ensure that control measures are applied

STOKE PARISH COUNCIL

Activity	Hazard	Possible Effect	Primary Risk			Control Measures	Residual Risk			Person Responsible/
	Description		S	L	R		S	L	R	Further Action.
Use of the Stoke village Hall	Exposure to the corona virus from infected persons.	Illness, spread of the disease, death in severe cases	5	2	10	Increase the cleaning of handles work surfaces with antibacterial detergents. Wash hands and provide alcohol gel. Anyone showing symptoms of a fever, cough or difficulty breathing must isolate themselves for 2 weeks . Restrict numbers for meeting etc. to a maximum of 40 persons seated including councillors. Use one-way systems for access and egress if available. Windows and doors to be left open wherever possible to allow for ventilation.	5	1	5	Stoke Parish Councillor's must discourage those who have symptoms to attend meetings.
Persons showing symptoms	Transmission of the virus	Illness could cause a pandemic if containment is not effective	5	4	20	Self-isolation for 14 days until symptoms ends as per the NHS guidelines. Call NHS 111. DO NOT COME TO WORK OR GO TO THE HOSPITAL follow NHS guidelines. Guidelines have been communicated to cleaning staff and via company tv screens / notice boards	5	1	5	Persons infected
Close colleague or partner is exposed to corona virus	Risk of transmission to partner and other persons.	Illness symptoms identified that can be transmitted breathed in and ingested	5	3	15	High Risk Contact: Notify Public health authority via 111. The health authority will monitor you and decide whether you are able to work. Notify the office by phone.	5	1	5	All persons must comply with the recommendations made by the health authority. +
Persons travelling from infected countries, towns	Risk of transmission of the virus to the public and workers	Spread of the disease, illness and death in severe cases could increase to pandemic	5	3	15	All persons must follow the self-quarantine requirements if symptoms present themselves, monitor the WHO situation report issued daily	5	2	10	Persons infected