

STOKE PARISH COUNCIL



50 Pepys Way, Strood, Rochester, Kent, ME2 3LL

Clerk: Mrs J Allen
Telephone: 01634 710086

Email: stokeparishcouncilkent@gmail.com
Website: www.stokeparishcouncil.org.uk

NOTICE is hereby given that a Meeting of the Parish Council will be held at the Village Hall, Mallard Way, Stoke, on Wednesday 4th March 2020 at 7.00 pm, which meeting Members are hereby summoned to attend.

Jenny Allen ~ Clerk
27/02/2020

Part A	Public discussion (not part of the meeting) where any member of the public may discuss any item. No motions may be proposed nor decisions taken, but matters raised by the public may be placed on the agenda for the next meeting.
Part B	Public discussion on any agenda items. In line with standing order (3) e members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. This shall take place at this part of the meeting for a maximum of 30 minutes. Following this member of the public are not permitted to speak or to take part in the business of the Parish Council.

Agenda

1.	Apologies for absence Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.
2.	To receive Declarations of Interest and Dispensations To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered.
3.	Disclosure of any other business of an urgent nature Additional items to be discussed that have risen since the publishing of the agenda. No votes on these issues to take place.
4.	Minutes from the previous Parish Council Meeting To receive and approve the minutes from the Parish Council meeting held on Wednesday 5 th February 2020.
5.	Matters arising from the Minutes not otherwise on the Agenda
6.	Planning Applications – Appendix A a). Applications. b). Decisions. c). Appeals and Other Matters.

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7.	Finance – Appendix B a). To agree financial performance against the budget for February 2020. b). Update of account(s) for 2019/20 including payments received. c). Accounts paid since the last meeting to be ratified. d). Accounts for payment. e). Payment requests to be discussed for approval and payment. f). To receive a copy of the 2019 Financial Regulations. g). To receive a quotation for a new accounting software package to aid the Clerk with the 2019/2020 Audit.
8.	Grant Applications To discuss any grant applications received since the last Parish Council meeting.
9.	Management of the Council’s land and property – Appendix C a). Playparks i Allhallows Road Playpark. ii Heron Way Playpark. iii Upper Stoke Playpark. b). To receive a copy of the play park’s tree’s insurance inspection report.
10.	Highways & Transportation - Appendix D To receive and discuss any reports relating a). Footpaths. b). Lighting. c). Highways and verges. d). Pot holes. e). Fly tipping. f). School Warning Signs.
11.	Representative Reports To receive any outside body reports from representatives of the follow committees: a). KALC. b). Rural Liaison. c). Village Hall Committee.
12.	Communications a). Update on the operation and usage of the Parish Council’s existing website. b). Update on the construction of the Parish Council’s new webpage. c). Update on the creation of new Clerk and Parish Councillor email addresses.
13.	External Contractors To discuss and approve any new work requests or discuss any existing orders for either: a). J R Brickwork. b). Eastborough Landscapes.

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14.	Policies a). To receive a copy of the proposed 2019/2020 general Risk Assessment. b). To receive a copy of the revised 2019/2020 Standing Orders. c). To discuss the introduction of an antiracism policy.
15.	Village Hall Car Park To discuss the security of the Village Hall car park.
16.	Village Voices Publication To review items that could be used to place an article in the next edition of the Village Voices Publication.
17.	Correspondence
18.	Reports and Circulars
19.	Date of next meeting

Dates of forthcoming meetings of the Parish Council

Wednesday 1st April 2020	7.00 pm	Stoke Village Hall
Wednesday 6th May 2020	7.00 pm	Stoke Village Hall
Wednesday 3rd June 2020	7.00 pm	Stoke Village Hall
Wednesday 1st July 2020	7.00 pm	Stoke Village Hall
Wednesday 2nd September 2020	7.00 pm	Stoke Village Hall
Wednesday 7th October 2020	7.00 pm	Stoke Village Hall
Wednesday 4th November 2020	7.00 pm	Stoke Village Hall
Wednesday 2nd December 2020	7.00 pm	Stoke Village Hall