

STOKE PARISH COUNCIL



50 Pepys Way, Strood, Rochester, Kent, ME2 3LL

Clerk: Mrs J Allen
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I hereby give notice of an extraordinary meeting of Stoke Parish Council, to be held in the Stoke Village Hall on Wednesday 25th June 2025 at 7.00 pm, which all members are summoned to attend.

Jenny Allen ~ Clerk
19/06/2025

AGENDA

1.	Apologies for absence Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted
2.	To receive Declarations of Interest and Dispensations To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered.
3.	Internal Audit 2024/2025 - Appendix A a). To review the internal auditors report for the year ended 31 March 2025. b). To approve the accounts for the year ended 31 March 2025. c). To approve the Annual Governance Statement for 2024-25, Section 1 of the Annual Return for the year ending 31 March 2025. d). To approve the Accounting Statements for 2024-25, Section 2 of the Annual Return for the year ending 31 March 2025 and the supporting Bank Reconciliation as at 31 March 2025 plus the explanation of the significant variations from last year (2023-24) to this year (2024-25) and the explanation of any differences to be sent to the External Auditor.
4.	Save the Lower Stoke Car Park Petition a). To discuss timelines for the 'Save the Lower Stoke Car Park' Petition.
5.	Any other business
6.	Date of next meeting
7.	Close of meeting