

STOKE PARISH COUNCIL

CLERK: Mr R Morrad, 95 Avery Way, Allhallows, Rochester, Kent. ME3 9QW.
Telephone/Fax 01634 270270.

ALL MEMBERS OF THE COUNCIL & RESIDENTS ARE INVITED TO ATTEND

A MEETING OF STOKE PARISH COUNCIL
ON WEDNESDAY 4 APRIL 2018 AT 7.00 P.M.
AT THE VILLAGE HALL, MALLARD WAY, LOWER STOKE
FOR THE PURPOSE OF TRANSACTING THE FOLLOWING BUSINESS

AGENDA

Part A. Public Discussion (**not part of the meeting**). Any member of the public may discuss any item. No motions may be proposed nor decisions taken, but matters raised by the public may be placed on the agenda for the next meeting if members wish.

Part B. Public Discussion on any **agenda** items. Reference Standing Order (1) c members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. This shall take place at this part of the meeting for a maximum duration of ½ hour. Following this members of the public are **not permitted to speak** or take any part in the business of the Parish Council.

1. Apologies for absence/present: (To receive any apologies for absence and record attendance).
2. Declarations of Interest either personal or prejudicial under the Code of Conduct for the meeting, plus alterations to the register. **(a) Personal interest.** A Councillor, who declares a personal interest in a matter, including the nature of the interest, may stay, speak and vote on the matter. **(b) Prejudicial interest.** A councillor who declares a personal and prejudicial interest may make representations, answer questions and give evidence before leaving the room **but only if** members of the public are allowed to attend

for the same purpose. After they must withdraw from the room unless a dispensation has been obtained from Medway Councils Standards Committee before the vote is taken. **A member does not have to repeat his/her interest if it has already been recorded in the members file.** If an interest is not declared at the outset of the meeting, it should be disclosed as soon as the interest becomes apparent.

3. Minutes of the previous meeting 7 March 2018 from 12:59:18. To 13:15:18.
4. Planning Applications registered for decisions by the Parish Council, and decision reports from Medway Council received.
5. Correspondence – Reports and Circulars – As agreed now most sent via members email. Items will be placed on the agenda if requested.
6. Monthly Accounts for payment, Cheque list, Standing Orders, Debit card use and Bank Balances.
7. Representatives reports on outside bodies. Rural Liaison, KALC, and Police Pact.
8. Play Parks Works & Contracts. This report provides an update on the condition of the parks.
9. Web Site/IT stokeparishcouncil.org.uk. This report provides an update on the operation and usage. Copy of usage sent to all members.
10. Highways & Transportation including footpaths, lighting, and pot holes, road & monitoring of verge condition, and fly tipping reports.
11. J R Brickwork. Work Request Order.
12. Village Hall report.
13. Clerks report. AGM & Parish Assembly same day.

14. Local Plan Consultation.
15. Data Protection purchasing requirements.
16. Authorise the Chairman to sign the Annual Governance Statement.
17. Receive and Accept Accounting Statement.
18. Review and suggested items for the next Village Voices edition.
19. Any Other Business at the chairman's discretion. No motions may be proposed nor decisions taken under this item but if members wish they may be agendered at the next meeting.
20. DATE OF NEXT MEETING.

The next meeting will be held on Wednesday 2 May 2018.

Date of notice 26th March 2018.

Signed. *R Morrad* Clerk.